

DRAFT

KIRKLAND SALARY COMMISSION MEETING

Minutes

Thursday, February 16, 2017

1. CALL TO ORDER

On February 16, 2017, the Kirkland Salary Commission held a special meeting in the City Council Chamber at Kirkland City Hall, 123 Fifth Avenue. The meeting was called to order at 5:00 p.m. by Commission Chair Santos Contreras.

2. INTRODUCTIONS/ROLL CALL

Commission Members present: Commission Chair Santos Contreras and Commissioner Sara Oppler. Excused: Commissioner Jeffry Canin.

Staff members present: Michael Olson, Director of Finance and Administration; Kevin Raymond, City Attorney; James Lopez, Director of Human Resources and Performance Management; and Kathi Anderson, City Clerk.

3. PUBLIC COMMENT

The Salary Commission did not receive any written or oral comments.

5. COMMISSION BUSINESS

a. **Commission Consideration of ORCA Business Passport Card Benefit for Mayor and City Councilmembers.**

City Attorney Kevin Raymond introduced staff. Director of Human Resources and Performance Management James Lopez advised the Commission that the City has entered into a two-year pilot project agreement with King Metro, providing for the distribution of ORCA Passport Cards to all active, benefited City employees, which status includes the Mayor and the other Members of the City Council. The ORCA passport card entitles its bearers to the use of various public bus, ferry, rail and train systems in the Puget Sound area. Mr. Lopez explained that a required element of the City's agreement with King County Metro is that the City pay for and provide ORCA passport cards to all active, benefited City employees. Because the ORCA passport card is a benefit that is included as part of the total compensation paid to the Mayor and the other Members of the City Council, staff seeks Commission approval for the distribution of the ORCA Passport Cards to the Mayor and the other Members of the City Council.

Following such discussion, there was a motion made to approve Resolution 17-001, entitled "A RESOLUTION OF THE KIRKLAND SALARY COMMISSION RELATING TO THE PROVISION OF ORCA PASSPORT CARDS TO THE MAYOR AND CITY COUNCILMEMBERS."

Moved by Commissioner Sara Oppler, seconded by Commission Chair Santos Contreras.

Vote: Motion carried 2-0.

Yes: Commission Chair Santos Contreras and Commissioner Sara Oppler.

Excused: Commissioner Jeffry Canin

6. ADJOURNMENT

The February 16, 2017 special meeting of the Kirkland Salary Commission adjourned at approximately 5:06 p.m.

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