

# Valley Defenders, PLLC

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## Attorneys at Law

A PROFESSIONAL SERVICE CORPORATION

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Office Hours: M-F 8:30AM - 4:30 p.m.

Defendant: \_\_\_\_\_

Case No.: \_\_\_\_\_

City of:  Issaquah  Carnation  North Bend  Other \_\_\_\_\_

We would like to welcome you as a client to Valley Defenders, PLLC. Our practice involves criminal defense in the local "valley" area. Our firm has experience representing clients in cases including felonies and misdemeanors throughout Washington.

When you are first appointed to our firm, the only information we have on your specific case is the appointment notice indicating you are a new client to our firm. We request discovery immediately upon receipt of the appointment notice, and generally receive the discovery (police reports, etc.) about 10-14 days later. We prefer to meet with all our clients prior to deciding how to pursue your matter in court. It is your responsibility to make an appointment with our office to discuss your case and the discovery received from the prosecutor. We also have set hours that an attorney will be available each week to talk with you about your case. During these hours (Monday 11AM to 1PM), an attorney will be in our local office to assist you. If you do not have time to meet with us or just want to discuss your case at your next hearing, understand that our time will be limited and we may not be able to discuss all the issues at that time.

If you are charged with **DUI**, there are alcohol and license issues you need to address. First, the Department of Licensing (DOL) may suspend or revoke your license. Although you may request a hearing to contest an action against your driver's license, we will not represent you as we have been appointed on just your criminal charge(s). You may hire an attorney for the hearing or represent yourself. It is also helpful to acquire an alcohol evaluation from a state approved alcohol treatment facility. You may call our office to obtain the phone number of a few places that we prefer to work with.

If charged with **Driving While License Suspended**, get your license back! It helps us negotiate in court.

To help us represent you on your case, be prepared to give us the names, phone numbers, and addresses of any witnesses you feel may be relevant in your case during our first meeting or court hearing. In addition, a written account of the facts involving your case may also be helpful to us during your representation.

**Lastly, do not miss your court date!** It is likely a warrant for your arrest will issue upon your failing to appear. If an emergency develops, any request to continue your court date must be made prior to your scheduled hearing and must be approved before your scheduled hearing.

If you have any questions, feel free to contact us during our normal office hours or you may email us at any time at the following addresses:

- whitney@valleydefenders.com
- shawn@valleydefenders.com
- ann@valleydefenders.com